

# CRS 2007-2008 WISH LIST FORM

## STEP ONE: REQUEST

I/We, \_\_\_\_\_ would like to request the following item(s) be considered for the 2007-2008 CR PTO Wish List: \_\_\_\_\_

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## STEP TWO: DETAILS

This item will benefit \_\_\_\_\_

The item will be used in \_\_\_\_\_ grade/class/other.

Please list info needed for purchasing (vendor, address, phone #, item #, etc.):

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Price:        \$ \_\_\_\_\_

## STEP THREE: THE APPROVAL PROCESS

- Submit form to Mrs. Burnham. If approved, she will present the request to the PTO for consideration. Date: \_\_\_\_\_
- The PTO Board may approve at the meeting on: \_\_\_\_\_
- SUSD Gift form completed: \_\_\_\_\_ SUSD Gift Approval: \_\_\_\_\_ Date: \_\_\_\_\_
- Purchasing: Item ordered: \_\_\_\_\_ By: \_\_\_\_\_  
Check No.: \_\_\_\_\_ Item received: \_\_\_\_\_
- Item delivered: \_\_\_\_\_ Paperwork into Wish List Binder: \_\_\_\_\_

Please Note: The PTO will vote on Wish List Requests in September, November, January, March and April.

**All Wish List items purchased by the CR PTO become the property of CRS.**